

Directions for waived courses and transferred credits of students in National Yunlin University of Science and Technology

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Modified and approved at the 79th university senate meeting, October 1, 2013
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1. These regulations were stipulated according to school regulations in our university to transact waived courses and transferred credits
2. Students conforming to the following condition may apply for waiving courses:
 - (1) Students who transfer from one department (institute) to another
 - (2) Students transferring from other schools
 - (3) Students who take re-examination or freshmen who make re-application for admission
 - (4) Approved by regulations for studying and obtaining credits before admission to degrees
 - (5) Those who have studied in colleges and studied in subjects and passed before registering in 4-year system could waive courses according to students' situations
 - (6) Those who have studied in universities or colleges verified by ministry of education and study courses for senior students or junior students as well as pass the courses before registering in 2-year system could waive courses according to students' situations
 - (7) Students who participate in practical works related to learning and courses may apply for waive credits. In department that stipulate students to be intern in specific grade, students may also apply for waiving credits if the practical experiences before admission are related to what proposed to learn
 - (8) Master degree students who studied in advance while studying for bachelor degree and obtain scores no less than 70 may apply for waiving no more than 6 credits (common courses held by union of master program) if these courses are not calculated within the

graduation credits stipulated by undergraduate provisions. Pre-master student and students permitted to admission from interviews are not constraint by the maximum 6 credits.

- (9) Ph. D degree students who studied in advance while studying for master degree and obtain scores no less than 70 may apply for waiving no more than 6 credits (including common courses for both master and Ph. D degree students. Students permitted to admission from interviews are not constraint by the maximum 6 credits.
- (10) Students go abroad to be exchange student or participate in reported short-term advance courses after admission
- (11) Other special situations that approved to waive courses

3. The numbers of waived credits for each type of case and the corresponding provisions for the grades students transferring in are described below.

- (1) Students who transfer from other departments and become sophomore in new department can waive no more than the required credits of the freshmen in new department. Students who transfer to new department to be juniors may waive credits no more than the total required credits from freshmen to sophomore. From transferring into certain grade, the minimum required credits in each semester should not decrease. Students who transfer to new department as junior students need to complete the minimum graduation credits according to the credits limits of the semester within study period (not including extending study period) after waiving certain credit, or said students need to demote to be sophomore in the new department.
- (2) Students transferring from other schools should follow the same regulations described in the previous subsection.
- (3) Re-examination students (including graduates from colleges) or freshmen reapply for admission may waive certain courses (credits from courses that already passed) to elevate grades according to students' situations after obtaining school roll. However, these students should study for at least one year and follow the credits limit of each semester until graduation. 4-year system for undergraduates could waive no more than 70 credits. 2-year system for undergraduates could waive no more than 36 credits. Graduate students could waive no more than half of the credits required for graduation (thesis credits are not included) and be incorporated into appropriate grades according to students' situations.
- (4) 4-year system for undergraduates could waive no more than 70 credits for the subjects that already obtained degrees and 2-year system for undergraduates could waive no more

than 36 credits. In graduate programs, no more than 1/3 of the graduation credits can be waived after approved by the review system of each department or institute.

- (5) The promotion of education credits accumulated in each semester in each school should be no more than 18 credits if classes are divided according to bachelor degree. If the classes are divided according to master degree, 9 credits is the maximum.

4. The ranges for credits allowed to be waived are described below:

- (1) Required subjects (including common subjects and general education courses)
- (2) Selective credit
- (3) Credits for minors (including transferring from one department to another, transferring from one school to another, and exchange major and minor)
- (4) Double majors

5. Credits waiving should conform to the following regulations:

- (1) Subjects with the same name and contents
- (2) Subjects with different names but with the same contents
- (3) Subjects with different names and/or contents but with the same characters

6. The transferring of different credits should follow the following provisions:

- (1) Those who waive fewer credits with more credits should be registered with the fewer credits.
- (2) For those who waive more credits with fewer credits, if the insufficient credits could not be complemented after waiving parts of credits, then it should be severely dealt with. If the insufficient credits could be complemented after waiving parts of credits, then it should be dealt with leniency.
- (3) If the original schools give fewer credits for certain subjects while comparing with said subject credits in our university, the fewer one credit numbers should be registered and the insufficient credits should be complemented.

7. Graduates in our university who live up to the following conditions may be exemption from studying in English reading courses for graduate programs in colleges. (Admissions after 2014 are not applicable):

- (1) Above GEPT intermediate
- (2) TOEFL test: Obtain 460 in ITP and/or 57 in IBT
- (3) Obtain 4 in IELTS test

(4) Obtain 550 in TOEIC test

Each English proficiency test not listed should be regarded as equal to be above GEPT intermediate.

8. Each one can apply for waiving credits for one time and the processes could be transacted within the stipulated period described in the academic calendar after starting of each semester. The subjects studied after admission cannot be waived. (Transferring from one department to another, exchange students approved by our university, participation in reported short-term advance courses, and college English reading courses for graduates in colleges are exceptions)
9. The reviews of waiving military education courses should be reviewed by military education office. Common subjects and PE courses are reviewed by the supporting units of common courses in our university. General education courses are reviewed by general education center. Other professional subjects in each department or institute are reviewed by each department and institute and further reviewed by office of academic affairs. The reviews of course waiving may be conducted in the form of interviews or other methods.
10. The scores of waived courses should not be calculated into the academic scores of students, which only would be noted as waived in the column of scores. Students who transferred from one department (institute) to another will adopt the scores of waived subjects and credits.
11. Students from 4-year colleges who apply transferring academic attainments cannot transact waiving for subjects studying from grade 1 to grade 3 in colleges. Students from 2-year colleges who apply transferring academic attainments cannot transact waiving for subjects studying from grade 1 to grade 2 in colleges.
12. Any subject or credit studied in the foreign university or colleges verified by ministry of education may be transferred according to the related regulations in these regulations and the actual situations.
13. Students who have been studied in professional courses more than 10 years can not apply for waiving credit.
14. These regulations were approved by University Senate and submitted to principal for approval. Implementations were allowed after principal's approval. Any amendment is thereto.