

## National Yunlin University of Science and Technology Operation Guideline for Summer School Courses and Classes

Modified and approved at the 23rd university senate meeting, November 26, 1997

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1. To help students enhance their academic learning, the essential was stipulated according to Article 16 of the regulations of the school.

Courses in summer vacation period would be allowed by our university if conforming to the following situations.

- (1)Special situation (including special subjects) that hard to employ teachers in the semester.
- (2)Repeater who failed the required subjects or those who need to catch up with the credit requirements owing to transfer from other schools or departments.
- (3)Students who may graduate or complete studies after catch up with the credit requirements.
- (4)Students with minor majors or double majors.
- (5)Other courses appropriate for taking in summer vacation periods.

2. In principle, summer classes and courses start from early July and end in early September.
3. Students who study in summer vacation period need to notice the surveys for the willing of teachers and students for having courses in summer vacation periods in early May by course and teaching group. The curriculums will be announced before the semester exams. If the student numbers are not sufficient or unable to employ teachers for courses, the courses would be canceled.
4. Student number should not be less than 15. Student numbers of courses for Master Degree Program should not be less than 8. If the student numbers are from 5 to 15 and all the students are willing to cooperate to pay the whole credit fees, then the limitations above could be ignored. The courses that invite famous scholars to lecture in the summer periods and approved should not be limited by this article.
5. The lecturing hours of 1 credit should be 18 hours in principle, and the internship hours should be 36 or 54 hours in principle.
6. The courses held in the summer vacation time should not be less than 6 weeks per scheduled

time. But the intensive courses are not limited by 6 week period. Students who choose courses in each period for 9 weeks could not obtain over 11 credits and in each period for 6 weeks could not obtain over 7 credits.

7. Students who choose courses in summer vacation period should pay credits and tuition fees according to the admission criteria of said semester.
8. Students who fail to complete courses in summer after selecting courses for some reasons could apply for dropping out of courses after approved by teachers in courses and head of department. Paid credits fees would not be returned. Each student could only drop out from 1 subject in summer time courses. "Dropping out" annotations would be shown in the transcripts of student if the applications are approved.
9. Hourly fees for teachers all should be paid according to nigh class criteria unless there is any special and approved situation, and they should be offered for hourly fee of 22 hours each credit. The hourly fees for teachers in the courses of Master Degree Program should refer to the "Principles for the management and charge of Special Class in Master Degree Program.
10. The lectures in summer vacation period should mainly be for students in our school. Students in other schools should obtain the consents of his or her original schools before choosing courses in our university. Promotion of education courses should not be limited by this principle.
11. The regulations for the students who want to check their achievement test for summer courses selection are as the followings.
  - (1)Whether students pass or fail the courses, it should all be registered in transcripts.
  - (2)The credits obtained in the summer vacation periods should not be merged and accumulated with the credits obtained in the semester, and the scores obtained in the summer vacation periods should not be merged with semester grades, either. Both of them should be merged and calculated with graduate accomplishments.
  - (3)Students who fail the courses should not take make-up exams.
12. All unfulfilled matters will be governed according to the regulations of the school.
13. These regulations were approved by University Senate and submitted to principal for approval. Implementations were allowed after principal's approval. Any amendment is thereto.